

WEBSTER YOUTH SOCCER BY-LAWS

ARTICLE I – NAME

This association shall be known as WEBSTER YOUTH SOCCER, also referred to as WYS. This association is a non-profit, tax exempt organization under the laws of the United States, and shall maintain its tax-exempt status.

ARTICLE II - PURPOSE

The purpose of this association is to develop, promote and administer the games of outdoor soccer for youth from grades Pre-K through 12th grade living in the Town of Webster, New Hampshire.

ARTICLE III – MISSION

The mission of WEBSTER YOUTH SOCCER is to provide a quality soccer program for all youth participants. To teach soccer skills, encourage active, healthful participation and to instill good sportsmanship.

ARTICLE IV – DISCRIMINATION POLICY

WEBSTER YOUTH SOCCER and its members are committed to a policy of equal opportunities for all children, and to prohibit discrimination or harassment on the basis of race, color, creed, religion, sex, age, sexual orientation, national origin, or disability.

ARTICLE V – AFFILIATION

WEBSTER YOUTH SOCCER is affiliated with the Merrimack Valley Independent League (MVIL) and Merrimack Valley Soccer League (MVSL). Rules of play are governed by these Leagues as well as the FIFA “Laws of the Game” and the United States Youth Soccer Association.

ARTICLE VI – BOARD MEMBERS

A board member shall be an adult, over the age of 18, living in the Town of Webster, New Hampshire who agrees to the WEBSTER YOUTH SOCCER By-Laws. All interested adults are encouraged to take part. All members serve without pay and are on a volunteer basis. Officers shall serve until their successors are elected.

Section 1:

As required by the State of NH Attorney General’s Office, “the Board of Directors of voluntary corporations MUST have at least five (5) members who are not related by blood or marriage.”

President - The President shall preside at all organizational and board meetings. In the event the President cannot attend the Vice President shall assume that duty.

The President will serve as the primary contact for all organizations, parents, volunteers and coaches involved with WEBSTER YOUTH SOCCER.

The President will organize all board meetings and be responsible for drafting the meeting’s agenda.

The President shall perform such other duties as may be prescribed in the By-Laws or assigned to him/her by the organization.

Vice President – The Vice President shall act as aide to the President and shall perform the duties of the President in the absence of that Officer.

In the event that the President leaves office, the Vice President shall assume his/her duties until another volunteer steps forward.

The Vice President will serve as the fundraising coordinator as well as organizing referees for upcoming games played on the Town of Webster soccer field.

Secretary - The Secretary shall record all proceedings of meetings and shall make available copies of meeting notes within one (1) week of the meeting.

Treasurer - The Treasurer shall have custody of the funds, and shall keep full and accurate accounts of receipts and disbursement of funds. The Treasurer shall prepare all State of NH and Federal filings as required to maintain the 501(c)(3) status of the organization; including the NHCT-2A and IRS 990N.

A detailed account of the funds shall be made available at every board meeting.

Member at Large – The Member at Large will explore options for fundraising in coordination with the Vice President and recruit new volunteers to assist Webster Youth Soccer.

The Member at Large shall be at all meetings and be available to step into any of the board positions should they be left unfilled until another volunteer can be recruited.

Section 2:

Meetings – Monthly meetings will be held during the soccer season, typically August through October. Planning and fundraising meetings are to be held before the soccer season begins and at the discretion of the board. The board is encouraged to conduct meetings under the Robert's Rule of Order. A majority vote by the attending members shall be required to take action on items presented at general meetings (aka Quorum).

ARTICLE VII – ELIGIBILITY

Criminal background checks of team volunteers, coaches and board members over the age of 18 are mandatory.

Any issues with a criminal background check will be subject to review by the board and a vote taken to determine eligibility of that volunteer, coach and/or board member.

Criminal background checks will be conducted every three (3) years for returning volunteers, coaches and board members.

ARTICLE VIII – DISCIPLINARY ACTIONS

The Board has the right and authority to discipline any person (including volunteers, team coaches, assistant coaches and) if their actions have been contrary to these By-Laws.

Section 1:

Any volunteer, coach or board member who willfully abuses or violates any of the provisions of these By-Laws or commits any act which is inconsistent with the principles and standards of good sportsmanship and fair play shall be subject to a two-thirds vote by the board to determine if they are still an eligible volunteer. Any such person shall have an opportunity to show cause why such action shall not be taken.

Section 2:

Any funds misused by any board member shall be subject to review and the appropriate action shall be taken by the board, to include but is not limited to, pursuing criminal charges.

ARTICLE VIII – FINANCES

The WEBSTER YOUTH SOCCER fiscal year is January 1st – December 31st. All funds raised by WEBSTER YOUTH SOCCER shall be placed in an account designated by the Board.

Any requests for reimbursement submitted to WEBSTER YOUTH SOCCER must have supporting documentation, such as receipts of purchase. Expenses should be pre-approved in advance and are otherwise subject to reimbursement by the Board.

WEBSTER YOUTH SOCCER is authorized to carry forward funds for the next fiscal year as recommended by the Board.

Notwithstanding any other provisions of these articles, WEBSTER YOUTH SOCCER is organized exclusively for any purposes for which an organization may be exempt from federal taxation under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future tax codes.

ARTICLE IX – CONFLICT OF INTEREST

At such times as any matter comes before WEBSTER YOUTH SOCCER in such a way as to give rise to conflict of interest, the affected member shall make known the potential conflict and shall withdraw from the meeting or possible vote.

ARTICLE X – AMENDMENT

The BY-LAWS may be amended, altered, or repealed at any time by a two-thirds vote of the participating members, providing the proposed change is presented in writing to the board at a regular meeting.

ARTICLE XI – DISSOLUTION

In the event that WEBSTER YOUTH SOCCER dissolves, all equipment shall be donated to the Town of Webster, New Hampshire.

All funds shall be distributed to another organization exempt under 501(c)(3). Upon dissolution no part of the net earnings of WEBSTER YOUTH SOCCER shall be shared for compensation of any members or private individuals (except that reasonable compensation may be paid for services rendered to the association).

ARTICLE XII – HOLD HARMLESS

The WEBSTER YOUTH SOCCER shall indemnify and hold harmless any Officer, Director, or Committee Member, their personal representatives and heirs, against reasonable legal expenses of settlement which WEBSTER YOUTH SOCCER previously approves, actually and reasonably incurred in connection with an actual or threatened legal proceeding, if such person acted legally, in good faith and was duly authorized to act on behalf of WEBSTER YOUTH SOCCER in the transaction from which legal liability rose, which was official WEBSTER YOUTH SOCCER business, except in relation to matter as to which the Officer, Director, or Committee Member shall be found guilty of negligence or misconduct in respect of the matter which the indemnity is sought. The WEBSTER YOUTH SOCCER and co-sponsoring organizations, if any, shall not be responsible for any personal injury, or loss or damage to property, occurring at any WEBSTER YOUTH SOCCER activity. Each parent/guardian, spectator or consignor shall indemnify and hold harmless the WEBSTER YOUTH SOCCER, its Executive Officers, Directors, and Committee Members from and against all claims, demands, causes of actions and expenses of every kind, including the attorney's fees, arising out of or related in any matter to the acts or omissions of the parent/guardian, spectator or consignor, or the actions of any child under the care, custody of the parent/guardian, spectator or consignor. Appearance on the grounds for any activity as a parent/guardian, spectator or consignor shall be deemed to be the acceptance of the consignor of this rule.